

# UAMS Academic Affairs Policy – 2.2.11



UNIVERSITY OF ARKANSAS  
FOR MEDICAL SCIENCES

**Policy: University of Arkansas for Medical Sciences, Division of Academic Affairs**

**Subject: Determination of Student Location**

**Number: 2.2.11**

**Date Approved: September 16, 2020**

**Date Effective: September 16, 2020**

**Last Review/Revision: January 26, 2023**

**Next Review/Revision: January 26, 2025**

## **PURPOSE**

The purpose of this policy is to establish guidelines and procedures for determining the location of a student at the time of the student's initial enrollment.

## **SCOPE**

This policy applies to all UAMS enrolled students and applicants.

## **DEFINITIONS**

**Student Location** – Physical location of the student while enrolled and taking courses at the institution. This may differ from residency which is used to determine in state and out of state tuition rates.

**State Authorization** – Authorization of an institution to provide educational activities in a different state. The State Authorization Reciprocity Agreement (SARA) is an agreement between member states to offer distance education programs to students in other SARA member states.

## **POLICY**

Federal regulations mandate that UAMS have a written policy in place to outline our procedures to determine the physical location of our enrolled students and applicants. This information is needed to ensure compliance with federal and state regulations. Out-of-State educational activities are subject to the regulations of the states in which they occur.

Professional Licensure requirements vary by location and direct disclosures to students are required when an academic program does not meet the licensure requirements within the

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student's location state.

## **PROCEDURES**

1. Student Location will be determined at the time of application/registration and based on the home address submitted by the student in the GUS Student Information System.
2. Student Location can be updated in GUS after a formal change of location notification.
3. Email notifications will be sent to applicants and students located out of state in locations where our program curriculum does not meet the licensure requirements for that state, or where this cannot be determined.
4. Academic programs will advise these students as needed regarding this process.