

UAMS Academic Affairs Policy – 2.2.11



UNIVERSITY OF ARKANSAS
FOR MEDICAL SCIENCES

Policy: University of Arkansas for Medical Sciences, Division of Academic Affairs
Subject: Determination of Student Location
Number: 2.2.11

Date Approved: September 16, 2020
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Next Review/Revision: April 13, 2028

PURPOSE

The purpose of this policy is to establish guidelines and procedures for determining the location of a student at the time of the student's initial enrollment.

SCOPE

This policy applies to all UAMS enrolled students and applicants.

DEFINITIONS

Student Location – Physical location of the student while enrolled and taking courses at the institution. This may differ from residency, which is used to determine in-state and out-of-state tuition rates.

State Authorization – Authorization of an institution to provide educational activities in a different state. The State Authorization Reciprocity Agreement (SARA) is an agreement between member states to offer distance education programs to students in other SARA member states.

POLICY

Federal regulations require UAMS to have a written policy outlining procedures for determining the physical locations of our enrolled students and applicants. This information is needed to ensure compliance with federal and state regulations. Out-of-State educational activities are subject to the regulations of the states in which they occur.

Professional Licensure requirements vary by location and direct disclosures to students are required when an academic program does not meet the licensure requirements within the

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student's location state.

PROCEDURES

Students enrolled in an online course at UAMS are required to update their university record with their intended physical location (state, country) while studying online each term. Student information must be entered on students' Workday profiles under the Personal menu Additional Data tab to indicate where they will be located each semester while taking courses with UAMS. If a student updates their address during the term to a state where the program does not meet licensure requirements, they will receive an attestation through Workday that is required.

Email notifications are sent to applicants and students located out of state in locations where the UAMS program curriculum does not meet the licensure requirements for that state, or where this cannot be determined Academic programs will advise these students as needed regarding this process.